

CONFIDENTIAL



giz Plot 23 Nakasero Road, P.O BOX 103822, Kampala-Uganda

To all tenderers

German Development Cooperation
GIZ Office Uganda

E-Mail procurement-giz-uganda@giz.de Date 19.08.2026

Transaction no.: 7000021400
Project processing number: B100020
Internal order: 75000600
Country: Uganda

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32+36
53113 Bonn, Germany
T +49 228 4460-0
F +49 228 4460-1766

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 6196 79-0
F +49 6196 79-1115

E info@giz.de
I www.giz.de

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 56973

Chairperson of the Supervisory Board
Niels Annen, State Secretary

Management Board
Thorsten Schäfer-Gümbel (Chair)
Ingrid-Gabriela Hoven (Vice-Chair)
Anna Sophie Herken

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Type of procedure: Public invitation to tender

Invitation to submit a tender

Dear Sir/Madam,

We intend to award a contract for the services/works described in the enclosed procurement documents.

Subject: Consultancy Services for Consultancy for Business Scouts services to strengthen Inclusive Market Models for smallholder farmers in Northern Uganda.

Please submit your eligibility document with the technical and financial bids by Friday 18th September 2026, 11:59 Hrs (EAT) in English only to UG_Quotation@giz.de following the instruction/guide in the Tender Advert.

The email subject line should be in the form of: **“7000021400- GIZ Group Personal Accident Cover”**.

Details of our submission requirements are explained in the enclosed terms and conditions for application. Tenders which are submitted after the deadline, or which do not comply with the terms and conditions for application, will not be considered.

By submitting your tender, you accept GIZ's General Terms and Conditions of Contract 2024 attached to this tender documents.



Please note that this is a public invitation to tender so there will be no negotiations.

Please note that when you submit a tender, it remains binding until the expiry of the the bid validity period of 120days from the date of submission. The contract will come into force when GIZ issues the contract award notice upon completion of the evaluation process.

The tender documents listed below must be submitted in full and as separate documents:

Eligibility documents (zipped)- Eligibility Assessment form/checklist.

- The bidder is required to submit all the requirements stated in the eligibility form attached as Annex to this bid document. The bidder is required to zip when submitting the tender documents following the instruction as provided in the tender advert.

Financial bid should in the format provided (price schedule)

When preparing the financial bid, you must adhere to the requirements of the specification of inputs as set out in the Terms of Reference. The tenders received will be subject to a technical evaluation based on the proposal received in accordance with the technical assessment grid (see annex) and requirements in the terms of reference. Only tenders that score over 500 points in the technical evaluation will be accepted for the financial evaluation. Technical bids that fail to reach this cut-off point will be regarded as unsuitable.

The technical bid is weighted at 70% and the financial bid at 30%.

Please attach the 'Declaration by candidate/bidding consortium' (consortium declaration) signed by all members in case of bidding by Consortium.

Please also submit the annex 'Data processing services pursuant to Article 28 EU GDPR and technical and organisational measures'. Fill in the boxes for where explanation are required and have the document signed.

If you have any questions regarding the tender, please send them **no later than 5days to the tender submission deadline of 18.09.2026** to procurement-giz-uganda@giz.de. All clarifications will be communicated simultaneously in writing to all interested parties.

Sustainability

We have developed a Guide for Practising Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We encourage all tenderers to complete the GPS online course and obtain the certificate.

Completing the GPS will not influence the award decision in this procedure. However, we would very much welcome your participation: <https://gps.giz.de/en/>.

**Yours sincerely, Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH**

Plot 23 Nakasero Road

GIZ Office Kampala

P.O. Box 103822

Kampala, Uganda

T +256 414 303 901

Annexes

1. Application requirements of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the award of contracts for services and works (in the current version)
2. General Terms and Conditions of Contract for Supplying Services and Works (in the current version)
3. Terms of reference
4. Assessment grid for the technical evaluation of tenders
5. Eligibility assessment grid/form
6. Price schedule